

A community member's failure to meet these expectations jeopardizes school administration, requires the school to expend resources to address inappropriate and unnecessary behavior, and detracts from the school's core mission and, as a result, may jeopardize a student's continued participation in the school community. The failure of a student's parents, other family members, or guests to comply with these expectations, separate and apart from the student's conduct, may result in restricted access to the campus or administrative withdrawal of the student.

3.25 UNIFORMS & DRESS CODE

St. Michael students wear uniforms in grades PK-8. In an effort to teach our children that it is not the clothing nor the possessions that make each person special, St. Michael Catholic School requires all students to wear the uniform prescribed for their grade level. It is the responsibility of the parent/guardian to see that students conform to the uniform regulations. Failure to cooperate with the school in this area will be addressed.

All uniform items, except the P.E. uniforms for grades 6-8, are available through **FlynnO'Hara** Uniforms. All clothing must be in good condition and clearly marked on the inside with the student's name. All students are required to have the current logo on their clothes.

The SMCS School logo is copyrighted and should not be used by any vendor except **FlynnO'Hara**.

Required Dress Uniform

The following dress uniform will be required whenever students attend school liturgies and at any other time as directed by the administration. If a student is not dressed appropriately when the dress uniform is required, he/she is at risk of participation in the activity.

GIRLS:

Girls PK-4th grade: Required Dress Uniform

- Plaid jumper with **black or navy** modesty shorts, **and hem to fall no shorter than the top of the knee.**
- Blouse: Peter Pan collar style long- or short-sleeved, with SMCS monogram on collar
- Socks: White knee socks
- Shoes: Flat navy/black dress shoes or navy/black/tan topsiders must be worn (no athletic/sports shoes)
- Navy cardigan, with SMCS monogram, may be worn for warmth

Optional items that may be worn on days other than dress uniform days:

- **Skorts:** Plaid
- **Shorts:** Plaid
- **Shirt:** White/Navy knit **or performance style** polo shirt, long- or short-sleeved, with SMCS monogram
- **Pants:** Long khaki (cold weather)

Girls 5th-8th grade: Required Dress Uniform

- Skirt: Plaid with **black or navy** modesty shorts, **and hem to fall no shorter than the top of the knee. * Students will be given one warning and have five school days to make sure that their skirt is the proper length. After 5 school days from their first warning, they will be given a different skirt from the uniform closet if available and a citation.**
- Shirt: White oxford shirt long- or short-sleeved, with SMCS monogram
- Vest: Lightweight navy sweater vest with SMCS monogram
- Shoes: Flat navy/black dress shoes or navy/black/tan topsiders must be worn (no athletic/sports shoes)
- Socks: Thin white knee socks

Optional items that may be worn on days other than dress uniform days:

- Shirt: White/Navy **cotton knit or performance style** polo shirt long- or short-sleeved, with SMCS monogram

BOYS:

Boys PK-8: Required Dress Uniform

- Pants: Khaki
- Shirt: White oxford shirt, long- or short-sleeved, with SMCS monogram
- Vest: Lightweight navy sweater vest with SMCS monogram
- Belt
- Shoes: Black, brown, navy loafers, topsiders, or dress shoes (no athletic/sports shoes)
- Socks: White only

Grades PK-5: Optional items that may be worn on days other than dress uniform days:

- Shorts: Khaki
- Shirt: White/Navy **cotton knit or performance style** polo, long- or short-sleeved, with SMCS monogram

Grades 6-8th grade:

Optional items that may be worn on days other than dress uniform days:

- Shorts: Khaki
- Shirt: White/Navy **cotton knit or performance style** polo, long- or short-sleeved, with SMCS monogram

Belt

- A belt must be worn with shorts and slacks that have belt loops. (Exceptions are made for PK3 and PK4 students).

Socks

- White socks (available at Target, Academy, etc.) are to be worn daily and visible above the shoe.

- Students in grades 6-8 have the option of black socks, with the exception of dress uniform days.
- On dress uniform days, all girls will wear thin white knee-high socks (available at FlynnO'Hara Uniforms) and all the boys will wear white socks.

Shoes

All Grades

- Athletic type shoes are preferred for comfort and safety.
 - PK and Kindergarten students are asked to wear velcro athletic shoes.
- Dress shoes are required for all students on Mass Days. (More information about dress shoes is given above in the required dress uniform section.)
- Dress shoes are also required for any student who performs a task on the altar.
- All shoes must have white or light colored soles as the black soled shoes are damaging to our gym and building floors.
- Rubber soled shoes must be worn daily.
- Slip-on athletic/sport shoes are not permitted for safety reasons.
- No boots, sandals, open-back, open-toed, or high tops may be worn.
- No shoes that make sound effects or light up.

Tights/Leggings

- Girls may wear white, black or navy tights under their uniforms on cold days.
- Girls may also wear white, black, or navy leggings under their uniforms on cold days. (Leggings may not have mesh or cut-outs.)

Turtlenecks

- White turtlenecks may be worn under the uniform shirt for added warmth on cold days.
- Turtlenecks or mock turtlenecks may not be worn alone with shorts, slacks, jumpers, or skirts.

T-Shirts

- Short sleeved plain white t-shirt may be worn UNDER the uniform shirt. T-shirts worn under the uniform shirt must not be turned inside/out or have anything printed on it.

Bows/Headbands

- Girls may wear small hair bows or headbands.

P.E. Uniforms

- For the 2024-2025 school year, middle school students will not change for PE classes. Middle school students who participate in after school sports will be required to wear the PE uniform for sports practices.
- Middle school PE uniforms will be available for purchase before school starts and during school from the Athletic Department.

School Sweatshirts/Jackets

- Only the monogrammed solid navy school sweatshirt or solid navy school fleece jacket (purchased from FlynnO'Hara Uniforms) may be worn during school hours. For added

warmth, any jacket or coat may be worn to and from school and when going outside.

Non-Uniform Days

- During the school year, special days may be designated as non-uniform days (Halloween, Rodeo/Go Texan). Students will be instructed as to what constitutes appropriate attire for these occasions. Failure to dress appropriately will result in the student being given a school uniform from lost and found, or sent home, or excluded from the special activity/event.

Free Dress Reminders:

- Free Dress attire may include jeans of appropriate fit which contain all of the original material (i.e., no "hip" rips/tears) or shorts of appropriate length (no more than 2 inches from the top of the knee); shirts should be of appropriate length (i.e., no skin showing) and fit (i.e., not too tight), the material of the shirt should be opaque, all shirts must have sleeves (no tank tops or spaghetti straps), and if shirts have a theme it must be appropriate for a Catholic School student.
- **Girls MAY NOT wear leggings/jeggings/yoga pants on free dress days or with free dress passes.**
- Girls MAY NOT wear athleisure skirts or shorts (this includes all Lululemon or Lululemon-like skirts and shorts). All skirts and shorts must reach no more than 2 inches from the top of the knee.
- **Students may not wear any costumes or any pajama bottoms or pajama tops on free dress days or with free dress passes.**

Spirit T-Shirt Day

- **Fridays throughout the school year are designated as Spirit Days.** Students may purchase Spirit t-shirts to wear on these days with uniform shorts, pants, skirts, or jumpers. Students may wear any St. Michael school spirit shirt on these days.

Jewelry

- Jewelry is not part of the school uniform and should be kept to a minimum.
- Small necklaces and bracelets may be worn as long as they are not a distraction.
- Small stud earrings and small hoop earrings/huggies (girls only) are allowed.
- Wireless-enabled wearable technology devices are not allowed in school (Fitbit, Apple watches, etc.).

The school will not be responsible for the loss, breakage, or theft of jewelry and/or other personal items.

Fingernail Polish/Make-up

- For girls in PK-8th grade: Only solid color fingernail polish is allowed. No make-up should be worn to school.

Hairstyles and Hair Length

- Hair color and styles which are deemed distracting are not acceptable for any student. **Hair must be in the student's natural hair color.**
- **Boys' hair must be a modest length. It must not extend below the top of the shirt collar, below the eyebrows, or below the middle of the ear. Boys are not permitted to shave or**

cut lines, designs, letters, numbers, etc., into their hair.

- A parent/guardian will be notified by the Principal to remedy distracting appearance deemed not suitable for continued enrollment. It is the responsibility of the parents to address these concerns within a week of being notified.

3.26 VISITORS AND GUESTS

Visiting Procedures

For the protection of every student in attendance at St. Michael Catholic School, no one is allowed on the school premises without first receiving clearance from the school office. State law prohibits the interruption of a teacher during class time or while performing any official duties.

All parent volunteers, visitors, and guests are required to check in at the desk in the foyer of the school. All visitors must provide identification and be processed by the RAPTOR system before entering the school. All visitors must obtain a visitor/volunteer badge to be worn while he/she is on the school campus.

Student visitors to St. Michael, such as family members and graduates, are expected to make arrangements in advance with the Principal. Our expectations are that all visitors will remain well-mannered and be well-dressed while on campus. All visitors are expected to check in and out of the school office. Volunteers are asked to sign in and designate where they are assisting. This will enable the office staff to locate them if they receive an emergency call at school or need to be reached.

Volunteers

In order to volunteer, all parents are required to have Safe Haven training and be up-to-date with the compliance requirements. If you are not sure if you meet the Safe Haven requirements, please contact the school office.

All parent volunteers are required to check in at the desk in the foyer of the school. All volunteers must provide identification and be processed by the RAPTOR system before entering the school. All volunteers must obtain a visitor/volunteer badge to be worn while he/she is on the school campus. Upon completion of work, volunteers must sign out in the office and return their volunteer badge. Please refrain from visiting classrooms. Volunteers are encouraged to ask for assistance as needed. Please make other arrangements for younger siblings as they may not be brought to school during volunteer hours. Volunteers represent the church and school. They should show support for the school and governing policies at all times. Archdiocesan ethical and moral conduct policies hold all volunteers bound by confidentiality. Administration may terminate service of any volunteer who fails to uphold the policies and procedures of the school. All comments and concerns should be addressed with school administration.

If you are at school as a room parent or by teacher request during school hours, you are considered a chaperone which means you need to devote full attention to the supervision of students. Younger siblings cannot accompany parents to classrooms during school hours.